

## HENRICO LOCAL HUMAN RIGHTS COMMITTEE MINUTES

DATE: February 6, 2007

MEETING TIME: 6:30 p.m.

MEETING PLACE: 1248 Concord Avenue, Glen Allen, VA 23228

RECORDING: Gloria Watford

PRESIDING: Helen O'Beirne

MEMBERS PRESENT: Gloria G. Watford, Lisa Levine, Helen O'Beirne,

MEMBERS ABSENT:

OTHERS PRESENT: Michael Curseen, Advocate

AFFILIATES PRESENT: Jonnette M. Hayes, Dana S. Paige-Young, Aunt Ann's Home for Adolescents; Lisa Reid, Braley & Thompson, Inc., Audra Ruffin, Clearr Vission Support Services; Kristen Kahwajy, Clinical Alternatives; Jennifer Boyden, Community-Based Services; David Owen, Dawn Wadiak, Compass Youth Services LLC. / Attachment & Trauma Institute; Anita Wiles, Family Focus; Lolita Jones, Charlene Fox, Family Life Services; Melissa Mitchell Stueber, Sandra Simon, Hartwood Foundation; Terry Barnes, Heart Havens; Judith Beitzel, Henrico Area Mental Health & Retardation Services; Brian Chizuk, Intercept Youth Services; Taneika Goldman, Lutheran Family Services, Inc.; Teshana Henderson, NDUTIME Youth and Family Services, Inc.; P. Chadwick-Parker, Olivia's House; Edward Gerhard, Seton House; Isaac Abraham, St Mary's Behavioral Health; Monica Mastro, The Center for Child and Family Services; ; Pat Tiernan, Tree of Life

AFFILIATES ABSENT: Institute for Family Centered Services; Family Counseling Center for Recovery;

CHAIRPERSON SIGNATURE:

SECRETARY SIGNATURE:

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<u>Topic/Agenda</u>	<u>Report/Discussion</u>	<u>Recommendation/Action</u>	<u>Follow-Up</u>
<u>Call to order:</u>	The meeting was called to order by Chairperson, Helen O'Beirne at 6:37pm		
<u>Old Business:</u>	December 5, 2006 Minutes approved		
Public Comment:	There was no public comment		
Intercept Youth Services, Inc. – Individual Therapeutic Intervention (ITI)	The HLHRC reviewed the revisions and clarifications made to the policy.	Approved	
Outstanding Reports:	<b>Clearr Vission</b> (August/Sept. 2006)	Deferred	Will be added to agenda for April meeting
<u>New Business:</u>	Bi-monthly reports	All received	

LHRC Resignation	Caroline Dixon, Secretary submitted her resignation due to the relocation of her family out of state.	Resignation accepted	
Policy and Procedure	Review—Olivia's House	Continued to April meeting	
Policy and Procedure	Review—Clear Vision Support Services	Continued to April meeting	
Request for Affiliation	<p>The Family Counseling Center for Recovery requested an affiliation of a new office location on Radford Avenue under the current human rights policies and procedures offering the same services.</p> <p>Compass Youth Services, LLC / Attachment &amp; Trauma Institute provided an overview of the services offered and the clients served by their organization.</p>	<p>Approved</p> <p>Approved – The HLHRC formally approved a motion to accept Compass Youth Services, LLC / Attachment &amp; Trauma Institute as its 21<sup>st</sup> affiliate provider.</p>	
Review of Provider Attendance Data:	19 of 21 providers attended		
Review/Update of Bi-monthly Reports Received:	All Bi-monthly reports for February received		
Financial Reports:	Ms. Charlene Fox requested that this item is deferred to the April meeting.	Continued to April meeting	
State Office of Human Rights Updates:-Regional Human Rights Consultant	<p>Mr. Curseen distributed the Office of Mental Retardation Services 2007 Training Calendar to providers and HLHRC members</p> <p>Mr. Curseen requested all providers to actively solicit candidates to</p>		

	serve on the HLHRC and emphasized that this is necessary to ensure that the HLHRC continues to function so that providers can continue to be in compliance with their licensing requirement.		
Business	The HLHRC discussed revising the capacity # of affiliates it will accept as permanent.	The HLHRC agreed to expand its capacity to 21 permanent affiliates and agreed to consider receiving a maximum of four additional affiliates on a temporary status.	
Adjournment:	No further business...meeting adjourned 8:50pm		